

**Pend Oreille Hospital District
MINUTES**

December 17, 2024

A meeting of the **Board of Trustees of the Pend Oreille Hospital District** was held in the HSB Monarch/Cabinet Room.

Present: Bart Casey, Tom Lawrence, Dwayne Sheffler, Whitney Lilly, Chad Bailey.

Others present: John Hennessy, CEO, Skyler Twidt, CFO, Erin Binnall, and Kim Kichenmaster.

Attendance by phone: Helen Parsons, Tim Cochran.

Public Attendance: None

The meeting was called to order at 7:01 AM by Tom Lawrence, Chairman.

Business:

1. Approval of Agenda. Motion to approve the agenda was made by Dwayne seconded by Whitney. Approved by 4 yea votes.
2. Approval of Minutes from November 26, 2024. Motion to approve the minutes was made Dwayne seconded by Whitney. Approved by 4 yea votes.
3. Approval of 2025 Meeting Schedule. Motion to approve the schedule after changing Labor Day to Memorial Day was made by Dwayne seconded by Bart. Approved by 4 yea votes.
4. Treasurer's Report. Eide Bailey audit will be February 17th. Approved by 6 yea votes. The November Treasurer's Report was reviewed by Skyler T., CFO. County Warrants received in November: **11/1/24 - \$(56,623.77)** – STOP PAYMENT; **11/8/24 \$27,782.98**; a total of **(\$28,840.79)** in November. Payment to BGH \$122,268.00 for October clinic funding. Activity in December, County Warrant deposits: 12/4/24 \$4557.36, 12/11/24 \$33,647.23 **Total of \$38,204.59** for December. Current account balance is **\$443,726.50**. Dwayne made the motion to accept the Treasurer's Report and to approve receipt of the County Warrants, Bart seconded. Approved by 6 yea votes.
5. Board Education: Funding Options for the excess funds (excess caused by removing ENT clinic from POHD earlier in the year).
 - a. Yellowstone Malpractice Insurance for 6 providers in Behavioral Health and Sandpoint Women's Health - cost is ~ \$20,000/year.
 - b. 2024 Clinic Operating Costs: Coding/Billing/Housekeeping/Maintenance/Laundry/Purchasing etc = \$287,106 (includes insurance costs)
 - c. Ophthalmology Equipment Lease – there is no prepayment penalty – set to be paid off May & Sept of 2025.
 - d. EMS Building – Leadership team did a walk through, hospital would need to purchase and then lease space to the district.

Discussion was held on the Funding Options. Dwayne made the motion to fund both a and b – total **\$287,106.00**. Chad seconded. Approved by 6 yea votes.

6. Funding Requests for POHD Clinics for **November** are as follows:

- a. **Sandpoint Women's Health: \$35,718.00**
- b. **Behavioral Health Clinic \$63,307.00**
- c. **Ophthalmology Clinic \$29,725.00**

Total Request for November: \$128,750.00

Discussion was held on the clinic financials. Dwayne made the motion to fund the November request; Chad seconded. Approved by 6 yea votes.

Total Request for November: \$128,750.00 + Excess Funds: \$287,106.00 = \$415,856.00

7. Public Comment: Merry Christmas!
8. Other Business: None
9. Next meeting is January 28, 2025. The meeting will be in the HSB Monarch/Cabinet Room at 7 a.m.
10. With no other business to be brought before the Board Dwayne made the motion to adjourn, seconded by Whitney and was approved by 6 yeas votes. The meeting adjourned at 8:50 a.m.

Respectfully submitted, Kim Kichenmaster, Secretary